

DRAFT July 11, 2002

Income Maintenance Advisory Committee Committee Charter Program Simplification Subcommittee

Purpose/Scope:

This group was created at the request of the Administrator of DES in 1998 to review issue papers and policy documents and recommend policy and process changes to meet the goal of a more simplified application, redetermination, and eligibility determination process for customers and local agencies.

The committee will now become a formal subcommittee of the Income Maintenance Advisory Committee to focus on opportunities for integration and coordination between Food Stamps and Medicaid and with the employment programs administered by DWD.

The committee will be responsible for providing feedback on existing programs and procedures and for making recommendations on the design, implementation and evaluation of new initiatives.

The goals for these activities are to:

- Improve customer service;
- Ease workload for local agency workers; and
- Improve efficiency and effectiveness in the Income Maintenance programs.

The subcommittee will make its recommendations to the Income Maintenance Advisory Committee.

Membership and staffing responsibilities:

The IMAC names local agency representatives. The Division of Health Care Financing names state agency representatives.

The subcommittee will be co-chaired by a state and local agency representatives.

Current membership consists of representatives from DWD, DHFS, local agencies, and an advocacy group (LAW)

Staff support will be arranged and managed by the state co-chair.

Meeting Schedule:

Business will be conducted in meetings, conference calls and using e-mail. The co-chairs will develop the schedule.

Assignments, products and milestones.

1. Uniformity across programs – evaluate the options available to the state for standardizing policy and process across Food Stamps and Medicaid including the new options enacted in the recent reauthorization of the Farm Bill. Develop recommendations for policy choices/changes in both Food Stamps and Medicaid that will help to standardize eligibility management without sacrificing program integrity or customer service goals. The first priority will be to assess new options for the state under the Farm Bill.
2. Eliminate duplicate activity in processing disability applications across the DHFS Disability Determination unit and the Social Security Administration.
3. Design/update standard communication protocols from state to local agencies on policy and procedural clarifications and changes.

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